

Gaining with Training – Improving administrative cooperation skills along the Danube



Gaining with Training



Training programme for the training workshop in Vukovar

from the 12th – 14th December 2012 in the Europe House Vukovar



1. General Information

12th December 2012

Arrival of Participants in Vukovar

Accommodation:

On own costs of participants

Suggestion:

Hotel Lav

Vukovar, J. J. Strossmayera 18

Tel. 032 445-100

Fax: 032 445-110

E-Mail: info@hotel-lav.hr

Website: www.hotel-lav.hr

12th – 14th December 2012

Training workshop

14th December 2012

Departure of Participants

2. Contact Persons for registration and technical questions

Europe House Vukovar
Ljudevita Gaja 12, 32000 Vukovar
<http://www.edvu.org>



Person 1

Dijana Antunović Lazić

Phone: 032 450-096

Fax: 032 450-098

E-Mail: edvu@vu.t-com.hr

Person 2

Ljiljana Gehrecke

Phone: 032 450-098

Fax: 032 450-098

E-Mail: eudomvu@gmail.com

3. Training Staff

Mr. Dr. Joachim Beck (director)
& Mr. Sebastian Rihm
(project manager)

**Euro-Institut Kehl, Rehfusplatz 11,
77694 Kehl/Germany**

Phone: +49-7851-740727

Fax: +49-7851-7407-33

E-Mail: beck@euroinstitut.org

www.euroinstitut.org



Mrs. Sabine Meigel

**Managing Director, Donaubüro Ulm/Neu-
Ulm, Haus der Donau, Kronengasse 4/3,
89073 Ulm/Germany**

Phone: +49-731-88030610

Fax: +49-731-88030625

E-Mail: s.meigel@donaubuero.de

www.donaubuero.de



Mr. Florian Setzen**Director, Europa Zentrum Baden-
Württemberg, Nadlerstr. 4,
70173 Stuttgart/Germany**Phone: +49 711 / 236 237 6
Fax: + 49 711 / 234 93 68
E-Mail: florian.setzen@europa-zentrum.de
www.europa-zentrum.de**Mrs. Dr. Ljiljana Gehrecke****Honorary President of the Europe house
Vukovar, Ljudevita Gaja 12
32 000 Vukovar, Croatia**Phone: +38532 / 98 178 76 65
Fax: +38532 / 450-098
E-Mail: ljiljana.gehrecke@vk.t-com.hr

4.) Detailed Programme

Training location:

Europe House Vukovar
Ljudevita Gaja 12, 32000 Vukovar**Wednesday, 12th December 2012**

12:00 - 12:30	Registration	Dijana Antunović Lazić
12:30 – 13:30	Lunch	
13:30 - 15:00	Introduction into the programme, Getting-to-know each other, clarification of expectations	Joachim Beck, Sabine Meigel, Florian Setzen,
15:00 - 15:30	<i>Coffee break</i>	
15:30 – 17:00	The European Union and its Strategy for the Danube Region – aims, principles, opportunities	Florian Setzen
17:00 - 17:15	<i>Break</i>	
17:15 - 18:45	The EU funding opportunities and absorption strategies	Florian Setzen
19:00 - 19:45	<i>Dinner, end of day 1</i>	

Thursday, 13th December 2012		
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09:30-10:00	Warming up, Opening	Gabrijela Žalac, Vukovar-Srijem country, Department for International Cooperation and regional Development and Novica Gajić, President of Europe House Vukovar
10:00 - 11:00	Practical Challenges of project-application -Lecture by trainer -Reflection with the group	Sabine Meigel
11:00 - 11:30	<i>Coffee Break</i>	
11:30 - 13:00	How to successfully handling the challenges: Project life cycle management in practice Part 1: How to write a good problem-description, how to identify the right partners? -Lecture by trainer (quality-standards, good practice examples, methods and techniques) -Practical exercise (small groups)	Joachim Beck, Sebastian Rihm
13:00 - 14:15	<i>Lunch</i>	
14:15 – 15:45	Part 2: How to define good objectives? How to structure the content of the project? -Lecture by trainer (quality-standards, good practice examples, methods and techniques) -Practical exercise (small groups)	Joachim Beck, Sebastian Rihm
15:45 - 16:00	<i>Coffee Break</i>	
16:00 – 17:15	Part 3: How to set up the budget and the implementing plan? How to develop indicators for monitoring and reporting? -Lecture by trainer (quality-standards, good practice examples, methods and techniques) -Practical exercise (small groups)	Sabine Meigel, Joachim Beck, Sebastian Rihm
17:15 – 17:30	<i>Break</i>	
17:30 – 19:00	Problems and local challenges with EU funded projects and the implementation of the EUSDR in Vukovar-Srijem District Open questions – exchange of experience amongst participants and with training staff	Gabrijela Žalac, Vukovar-Srijem country, Department for International Cooperation and Regional Development Sabine Meigel, Joachim Beck, Florian Setzen
19:00 – 19:45	<i>Dinner, end of day 2</i>	

Friday, 14 th December 2012

09:30-10:00	Warming up, opening	Ljiljana Gehrecke, honorary President of Europe House Vukovar
10:00 – 12:15	Workshops: How to apply what we have learned? Coaching of existing project- initiatives/ideas: 3 small groups	Sabine Meigel, Joachim Beck, Sebastian Rihm, Florian Setzen
<i>[From 10:30 - 12:15</i>	<i>Coffee available during workshop]</i>	
12:15 - 13:00	Presentation of workshop results and fixing follow-up steps for each project Introduction into the “coaching” tool Training evaluation and follow-up arrangements	Sabine Meigel, Joachim Beck, Sebastian Rihm, Florian Setzen
<i>13:15 - 14:15</i>	<i>Lunch</i>	
14:15	End of the training	

Changes concerning scheduled time and content of the programme are possible.

5.) Participants

Nr	Mr./Mrs.	Surname	Name	Function	Institution / Nominated by	EUSDR project*
1						
2						
3						
4						
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* = EUSDR project: Please indicate whether the participant already works on a project within the framework of the EU Strategy for the Danube Region (EUSDR): If yes, mark with **Y**, if not, please mark with **P** (if planned with already existing project idea) or **N** (if nothing concrete is planned yet).

Gaining with Training

“Gaining with Training” is a qualification project in the framework of the EU Strategy for the Danube Region.

It is a cooperation between the Europa Zentrum Baden-Württemberg – Institute and Academy for European Affairs in Stuttgart (lead partner), the Euro-Institut in Kehl and the Donaubüro Ulm/Neu-Ulm. Each training is organized with a partner organization from the place where the training is held.

The whole project is financially supported by the Baden-Württemberg Stiftung and the Staatsministerium Baden-Württemberg.

The project aims at spreading knowledge on the EUSDR framework, EU funding opportunities, project life cycle management and wants to foster the exchange of best practice of Danube Region projects in different fields.

With the financial support of

